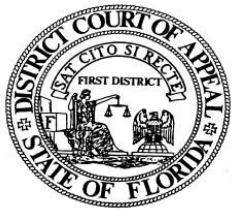
DISTRICT COURT OF APPEAL, FIRST DISTRICT
STATE OF FLORIDA
(March 31, 2010)

NOTICE



Electronic Filing of Docketing Statements

Administrative Order 10-1 now requires attorneys (and encourages pro se litigants) to electronically complete and submit their Docketing Statement through the court's secure online portal known as "eDCA" in case numbers **1D10-1600** and higher. If they have not done so already, attorneys must be registered with eDCA before they can complete the Docketing Statement on eDCA.

Once registered with eDCA, attorneys must complete their Docketing Statement online by typing answers to the questions about the case into the court's Docketing Statement online form. Once the attorney has finished answering all the relevant questions for his or her case and clicked the "Submit" button, an electronic version of the attorney's Docketing Statement will be generated by the court's online system. The electronic copy of the generated Docketing Statement will be submitted to the court through eDCA and counsel will have the opportunity to print a copy of the completed electronic docketing statement for his or her records and to use in making service on the opposing side. The date the electronic copy of the Docketing Statement is received by the court will constitute the date of filing of the Docketing Statement.

Electronic completion and submission of the Docketing Statement is required for attorneys in all cases 1D10-1600 and higher and is encouraged for others registered with eDCA. Electronic completion and submission of the Docketing Statement through eDCA is in lieu of completion and filing with the court of a paper copy. Users who have electronically completed and submitted their Docketing Statement through eDCA are not required or permitted to file a paper version of the docketing statement. As all attorneys in case number 1D10-1600 and higher are required to electronically complete and submit their Docketing Statement, they should never file a paper version of the docketing statement with the court unless it is accompanied by a motion for hardship exception to this court's Administrative Order 10-1, requiring electronic completion and submission of the Docketing Statement through eDCA.

Service of the Docketing Statement is still required to be made by the filer on the opposing side. Filers may need to print a paper copy or copies of their electronic Docketing Statement generated using eDCA to make service on the opposing side and any other parties/counsel in the case.

Submission of the electronic Docketing Statement by a registered attorney will constitute a notice of appearance in the case by that attorney if the attorney has not already made an appearance in the case.

See Administrative Order 10-1 and the court's website (www.1dca.org) for more information.

Jon S. Wheeler
Clerk of the Court

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