

DISTRICT COURT OF APPEAL, FIRST DISTRICT

STATE OF FLORIDA

NOTICE

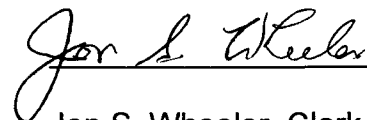
Re: Electronic filing of ALL Pleadings Through eDCA

August 2, 2010

Pursuant to this court's Administrative Order 10-3, dated July 30, 2010, ALL pleadings may be filed with the court electronically as of August 9, 2010, by registered users. If filed electronically, a duplicate paper copy of the pleading is NOT required or permitted to be filed. Either electronic or paper pleadings will continue to be accepted from attorneys until September 1, 2010, aside from briefs, petitions, responses to petitions, replies to responses to petitions, and appendices thereto, which must still be filed electronically. If both a paper and electronic copy of a pleading is received, whichever arrives at the court first will be deemed the official filing and constitute the official filing date, and the latter-filed document will either not be processed (if paper) or rejected (if electronic). Beginning September 1, 2010, all attorneys and registered users will be required to file ALL pleadings exclusively in electronic format. This means that as of September 1, 2010, filings will NOT be accepted in paper from attorneys and registered eDCA users.

Non-attorneys who are not registered with eDCA will still be able to file their pleadings in paper format, but if they are able to do so, they are encouraged by the court to register with eDCA and file their pleadings electronically. *Additional copies of paper filings are no longer required or permitted to be filed with the original.* If you are an attorney or a party in a case at the court who is not already registered, you may do so by going to <https://edca.1dca.org/Registration.aspx>. **See the court's Administrative Order 10-3 on the court's website (www.1dca.org) for more information and all requirements to file pleadings electronically.**

After uploading a document into eDCA, a confirmation screen will appear notifying the registered user that the document has been submitted to the court for filing, and the user may print that screen for their records. Registered users should be advised that their electronic filings will be processed by the clerk's office during regular business hours and will not be reflected on the docket immediately upon filing. As previously with paper filings received in the court, electronic filings will need a day or two to process. Similarly, registration through eDCA is not automatic but must be processed by the clerk's office during regular business hours. When registering, attorneys should allow at least a full business day for their registration to be processed. If unregistered attorneys have time-sensitive pleadings which need to be electronically filed through eDCA, they must be sure to register in advance to allow plenty of time to electronically file their pleadings.



Jon S. Wheeler, Clerk
First District Court of Appeal
State of Florida