



## Creating a PDF if you have the Adobe Acrobat Software

If you already have the full version of Adobe Acrobat installed (not the free Acrobat Reader installed on most computers) creating PDF files is as simple as choosing the “Adobe PDF” as your printer and essentially printing to a PDF file. When you print to the Adobe PDF printer you will be queried for a file name and save location. After selecting both and clicking “print” your PDF will be created.