

INSTRUCTIONS FOR COMPLETING ATTACHED
NOTICE OF APPEAL FORM

1. Insert the name of the lower tribunal. The lower tribunal is the court or agency whose order you are appealing.
2. Insert the appellant's name (usually your name).
3. Insert the name of the appellee(s) (the opposing party(ies)).
4. Insert the case number of the lower tribunal.
5. Insert the date of the lower tribunal order you are appealing. This is the date the order was signed or the date the order was filed with the lower tribunal clerk if that is a later date.
6. Explain what type of order you are appealing (i.e., Dissolution of Marriage, Summary Judgment, Child Custody, Final Order, Order of Judge of Compensation Claims, Judgment and Sentence, Denial of a Post-Conviction Motion, etc.) and the name of the court or agency this order is from (i.e., the Leon County Circuit Court, Unemployment Appeals Commission, Judge of Compensation Claims, etc.).
7. Your signature goes here.
8. Print your name.
9. Print your mailing address.
10. Insert each appellee's (opposing party) or their counsel's name(s) and mailing address(es).
11. Insert either "delivery" which means you hand-delivered the document or "mail" which means you mailed the document to the appellee or their counsel.
12. Insert the date (day, month, and year) the document was mailed/hand-delivered.

General Instructions: The original notice of appeal must contain an original signature and should be sent to the lower tribunal's clerk's office at the same time the copies are sent to the opposing party(ies)/counsel.

IN THE (1) _____

(2) _____,
Appellant(s)

v. Lower Tribunal Case No.: (4) _____

(3) _____,
Appellee(s)

NOTICE OF APPEAL

NOTICE IS GIVEN that (2) _____, Appellant, appeals to the First District Court of Appeal the Order of this Court rendered (see Florida Rule of Appellate Procedure 9.020(g)), (5) _____. The nature of the order is an order (6) _____.

Respectfully submitted,

(7) _____
Name: (8) _____
Address: (9) _____

CERTIFICATE OF SERVICE

I hereby certify that a copy hereof has been furnished to (10) _____
by (11) _____ on (12) _____.

(7) _____
Signature