

DISTRICT COURT OF APPEAL, FIRST DISTRICT  
STATE OF FLORIDA

# NOTICE

## To All Unregistered Attorneys

February 11, 2019

If you have received a copy of this notice, it has come to the court's attention that you are an attorney in a case before this court who is required to but has not registered with the Florida Courts E-Filing Portal or eDCA. If you have recently registered, you may disregard this notice.

Attorneys filing in this court are required to file documents through the E-Filing Portal. This court's electronic system, eDCA, is the First District's method for electronic service of outgoing filings via Casemail, and also provides electronic case access. All letters from the court acknowledging a new case, all court orders, all court opinions, and all court mandates are issued to registered users through electronic Casemail ONLY with no paper copies being mailed to registered users.

To register with the Florida Courts E-Filing Portal, go to <https://myflcourtagency.com>. The E-Filing Portal website has manuals and videos to assist filers. To register with eDCA, go to the court's website at [www.1dca.org](http://www.1dca.org), and click on the "eDCA" link at the top of the page. That link will take users to a log-in page which allows registered users to log in to eDCA and instructs unregistered users how to register. Registrations are processed during regular business hours of the clerk's office.